



## **NORTHPOINT EXPEDITIONARY LEARNING ACADEMY GOVERNING BOARD MEETING MINUTES**

Meeting held at Northpoint Expeditionary Learning Academy in Room 111.

**November 7, 2017**

### **BOARD MEETING:**

Andrew Newton called the Meeting to Order at 4:57

The following board members were present: Andrew Newton, Charles Matheus and Rosemary Dixon. Northpoint Director Charles Mentken and Northpoint Business Manager Sharon Felker were also present.

A call to the public was made, with no public present.

### **APPROVAL OF MINUTES**

- A. Approval of minutes for Oct 3<sup>rd</sup>, 2017 – Charles Matheus motioned for approval of the minutes, this motion was seconded by Rosemary Dixon and the minutes were approved and accepted.

### **STUDY AND VOTING SESSION**

- A. Change of Employee Handbook Policies:
  - a. Teacher financial responsibility of re-keying building after loss – Our Board agrees with the staff on this issue. Should Staff loose a key they would be responsible for rekeying. This amount varies by what key is lost. Room keys are less than Café and Exterior door keys.
  - b. Teacher financial responsibility of incurring damage to school vehicle - The Board agrees that staff should not be held responsible for damages to the vehicle unless they were found to be negligent in some way.
- B. Vote and approve Sharon Felker as new Board Member – Rosy Dixon motioned to approve and Dr. Andrew Newton seconded this motion. All approved.
- C. Vote and approve Dawn Casey as new Board Member -- Rosy Dixon motioned to approve and Dr. Andrew Newton seconded this motion. All approved.
- D. Vote and approve Michael Spreng as new Board Member -- Rosy Dixon motioned to approve and Dr. Andrew Newton seconded this motion. All approved.

- E. Approve Tracy Williams for Director position of Middle School – It’s the responsibility of the Corp Board to hire and fire Charles and Tracy. This would be for Bill Makela, Melissa Wagoner and Charles Mentken to approve. Bill and Melissa agree that she is experienced and qualified. Her son graduated from Northpoint 2 years ago. She understands our model and is excited and engaged. We have 2 Teachers lined up and will be advertising in the parade in a couple of weeks.
- F. Vote and approve Senior trip to New Orleans: This year we will have Intensives in Dec instead of Jan. Seniors have been planning and fundraising for this trip. We have 43 Students but some are not wanting to go for a variety of reasons. The cost is \$400 per student. This year we will have Leah Sussman, Robert Zinni, Liz Romberger, Sharon Felker and Jen Chandler to support our (24) students. Rosemary Dixon motioned to approve this travel and Charles Matheus seconded this motion, all approved.

**FINANCIAL REPORTS/REVIEW/APPROVE:**

- A. Financial Reports – Cash Flow Review: Review of finances, report attached. Our equalization will be lower as we have seen a drop in students. (Enrollment Update).

**INFORMATIONAL REPORTS:**

- A. Enrollment Update: Current count is 159. This is concerning as we are budgeted at 165-170 Students. We have a higher amount of students needing SPED services this year, still if numbers continue to drop we will need to look closer at our expenses, etc.
- B. Middle School Update: Tracy is excited to get started and is already working on advertising, curriculum, meetings and so forth.
- C. Internet Update: Working strong and have not had any issues.
- D. Fieldwork Update: No issues except for a couple of students touching artifacts at Sharlots Hall. So overall fieldwork went very well.
- E. AzMerit Update: Are grade is a C. We are actively working on this – engaged with Math and ELA. We are committed to increasing scores and are practicing as well as using Galileo to get students ready, more familiar and comfortable with testing.
- F. Asbestos Update: A month ago we had some significant issues with asbestos in the basement. We have a pipe that needs to be removed and the ceiling is damaged, so we are getting estimates to have repairs done and removal.

**ADJOURNMENT**

Andrew Newton adjourned the meeting at 5:34

**FUTURE MEETING DATES:**

- o December 5<sup>th</sup>, 2017 – Northpoint Campus – Room #111