



## **NORTHPOINT EXPEDITIONARY LEARNING ACADEMY GOVERNING BOARD MEETING MINUTES**

Meeting held at Northpoint Expeditionary Learning Academy in Room 111.

**December 5<sup>th</sup>, 2017**

### **BOARD MEETING:**

Andrew Newton called the Meeting to Order at 5:02

The following board members were present: Andrew Newton, Charles Matheus and Rosemary Dixon. Northpoint Director Charles Mentken and Northpoint Business Manager Sharon Felker were also present.

New Board Member Michael Spreng was present for tonight's meeting. New Board Member Dawn Casey was absent.

A call to the public was made, with Staff Melissa Wagoner, Fran Haynes and Tracy Williams present.

### **APPROVAL OF MINUTES**

- A. Approval of minutes for November 7th, 2017 – Charles Matheus motioned for approval of the minutes, this motion was seconded by Rosemary Dixon and the minutes were approved and accepted.

### **STUDY AND VOTING SESSION**

- A. Increasing and retention of students: We have lost 4 students this month and 26 total this school year. This is an all time low for us, at this point. This decreases our budget by approx. \$26k. Less other expenses this month means that we are approx. \$52k over budget. We are looking at all areas in reference to this decrease in students, and how we can do better in retaining. Why are they leaving and is this a reflection of our model? How do we attract students and parents? How can we get them sooner (Middle School) in hopes of preparing them better for the tests and challenges up ahead? Is there more that we could offer them?

Maybe we could do better with exit interviews, review and questions. Things that would help us to better understand where are needs and issues may be. Equally, it would be great to have students and staff do some public outreach in hopes of letting our community know about our school and all that we have to offer. Sometimes finding the time and having the

staff and students available has been an issue. Our history thus far has been more of an issue to retain than recruiting.

- B. Teacher CSF Distribution Plan: (Docs attached) This is money that we get from the State that is specific to be paid to the teachers/Instructors from their performance plan.

### **FINANCIAL REPORTS/REVIEW/APPROVE:**

- A. Financial Reports – Cash Flow Review: Possible reduction of staff? Specifically, Aides and or our Activities Coordinator. However, our SPED aides are mostly covered by an increase of state funds based on students needing special services. We could reduce hours? Insurance? Our extra staff is certainly part of our solution but we need to weigh this out carefully with the loss of students and our overall budget.  
We could eliminate vans? We are looking into all areas to see where might be best to cut costs.

### **INFORMATIONAL REPORTS:**

- A. Enrollment Update: 153 Students today with a couple more scheduled to leave at the end of this Semester. This is an all time low for Northpoint.
- B. Middle School Update: Tracy and Fran shared their excitement for the parade and other possible options of letting our community know about our new school. We have advertised with short commercial on the radio recent and hope to have some other advertisement. We already have a few interested and a few others that have started the paperwork.
- C. COL Update: Went very positive and well. Students did great in presenting.
- D. Intensive Update: This is the first year we are going to do Intensives in Dec. We hope to continue doing Intensives in Dec as this balances out our schedule/calendar a bit better.
- E. Arizona Commission for Postsecondary Education: We have been granted the chance to offer our students free testing. Taking the real ACT test, which students will be able to use for college and this will be a great practice test for them.
- F. Asbestos Update: We had significant exposed asbestos in the basement. This is something that the District never addressed or dealt with. Our current long term lease states that Northpoint is required to pay for any/all repairs to the building. So we had to have this fixed as soon as possible. (\$7500 to repair).
- G. Building B Roof Repair/Replace: We also have leaks and mold in the back building. This is the building that we are prepping for the Middle School. We are getting bids to have the roof replaced and fix any other damages that are present. So far we are looking at about \$22-\$30k to repair.

### **ADJOURNMENT**

Andrew Newton adjourned the meeting at 6:04

### **FUTURE MEETING DATES:**

- January 9<sup>th</sup>, 2018 – Northpoint Campus – Room #111